How to Set Common Scan Defaults on Your Ricoh/Savin IM Series

1. From your 'Home' screen

2. Select 'Scanner'

3. Select 'Send Settings'
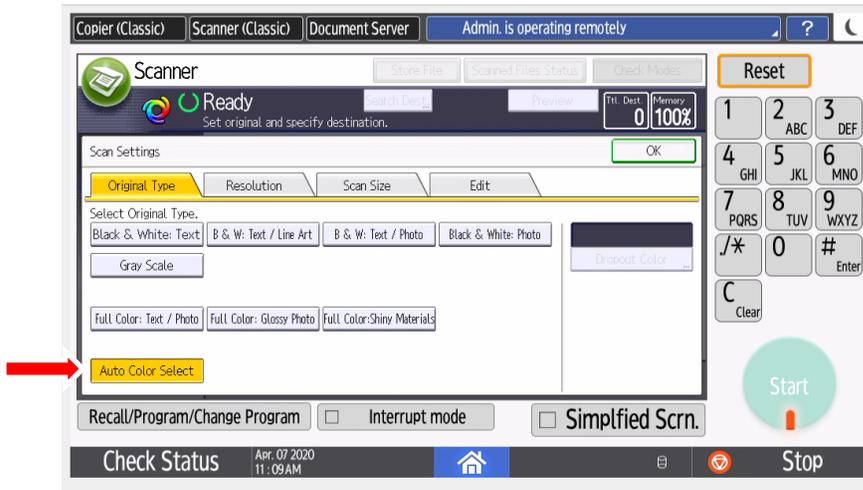

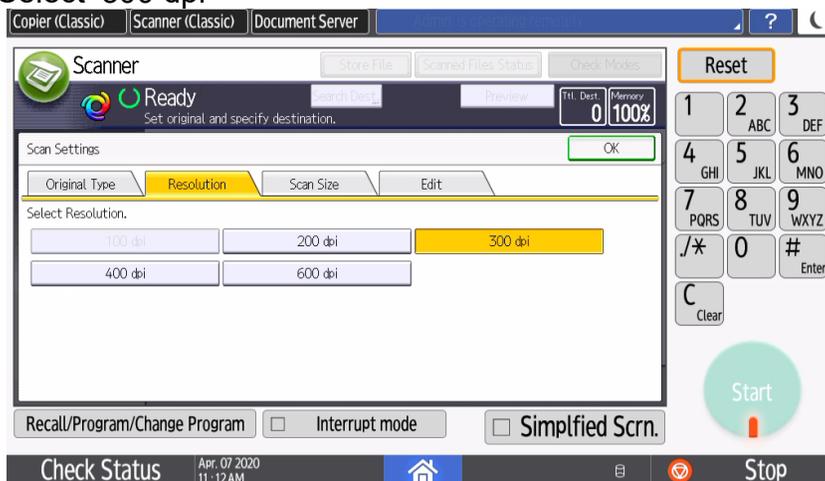4. Select 'Auto Color Select'

For More Information:

Contact an Advance Expert:

410.628.0490 **or** Dispatch@advancestuff.com
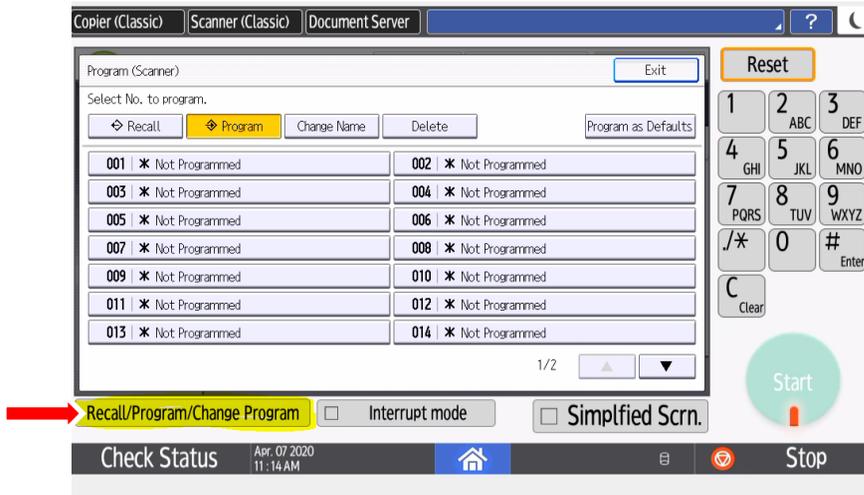
5. Select 'Resolution'

6. Select '300 dpi'

7. Select 'Ok'

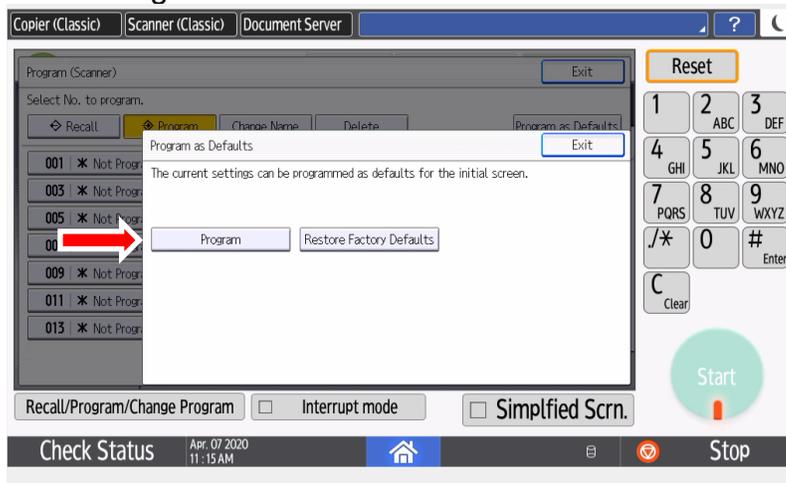8. Select 'Recall/Program/Change Program'

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9. Select 'Program as Defaults"

10. Select 'Program'

11. Select 'Yes' to confirm

Click here view our how-to video!

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