



How to Set up Fax Forwarding on Your Canon Copier

1. Open Internet Explorer
2. Type the IP address in the address field
3. Log in

Canon Login
iR-ADV C7765 / iR-ADV C7765 /

System Manager ID:
System Manager PIN:

General users can log in without entering a system manager ID and system manager PIN.

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5. Select 'Settings/Registration'

ImageRUNNER ADVANCE DX
Remote UI : Portal
Device Name : iR-ADV C7765
Product Name(Serial Number) : iR-ADV C7765 (3FR01418)
Location :
Language: English
E-Mail to System Manager
Login User: 7654321 Log Out
Last Updated: 03/25/2021 3:35:17 PM

Device Basic Information

Device Status
Printer: ● Ready to print.
Scanner: ● Ready to scan.
Fax: ● Ready to send and receive faxes.

Error Information
No error.

Consumables Information
Paper Information

Basic Tools
Status Monitor/Cancel
Settings/Registration
Access Received/Stored Files
Direct Print

For More Information:

Contact Your Customer Support Specialist

410.252.4800 or SalesTrainers@advancestuff.com



6. Under 'Function Settings' select 'Receive/Forward'
7. Select 'Forwarding Settings'

imageRUNNER ADVANCE DX iR-ADV C7765 / iR-ADV C7765 /

Settings/Registration

Restart Device

Apply Setting Changes

Preferences

- Paper Settings
- Timer/Energy Settings
- Network Settings
- External Interface
- Volume Settings

Adjustment/Maintenance

- Adjust Image Quality

Function Settings

- Common Settings
- Copy
- Printer
- Send
- Receive/Forward**
- Store/Access Files
- Set Destination

Settings/Registration : Function Settings : Receive

Function Settings : Receive/Forward

Output Report

- [TX/RX User Data List](#)
- [Fax User Data List](#)

Common Settings

- [Divided Data RX Timeout/Always Send Notice for RX Errors](#)
- [Forwarding Settings](#)**
- [Memory Lock Settings](#)

Fax Settings - RX Settings

- [Fax RX Report/Confidential Fax Inbox RX Report](#)
- [RX Start Speed/RX Password](#)

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8. Select 'Forward without Conditions' and confirm 'Enable this Forwarding Condition' is checked

Settings/Registration : Function Settings : Receive/Forward > Forwarding Settings

Forwarding Settings

Add New Conditions... Delete Forwarding Settings Forwarding without Conditions ...

All Display

Select	Status	Forwarding Condition Name
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Settings/Registration : Function Settings : Receive/Forward > Forwarding Settings > Forwarding without Conditions

Forwarding without Conditions

Receive Method : Fax Set

Enable This Forwarding Condition

Forwarding Destination

Select Destination from Address List : Not set. Select Destination...

9. Under 'Forwarding Destination' click on 'Select Destination from Address List' select 'Select Destination'

Settings/Registration : Function Settings : Receive/Forward > Forwarding Settings > Forwarding without Conditions

Forwarding without Conditions

Receive Method : Fax Set

Enable This Forwarding Condition

Forwarding Destination

Select Destination from Address List : Not set. Select Destination...

Select from Confidential Fax Inbox : 00 Enable URL Send

10. Select dropdown for 'Address List' and select 'All' then select "Display" and select the destination you wish to have your faxes forward to and select 'OK'

Settings/Registration : Function Settings : Receive/Forward > Forwarding Settings > Forwarding without Conditions > Select Destination

Select Destination

Select the destination and click [OK].

Address Lists : All Type : All Display

Select	Type	Name	Destination
<input type="radio"/>		Sally Jones	sjones@advancestuff.com

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OK Cancel

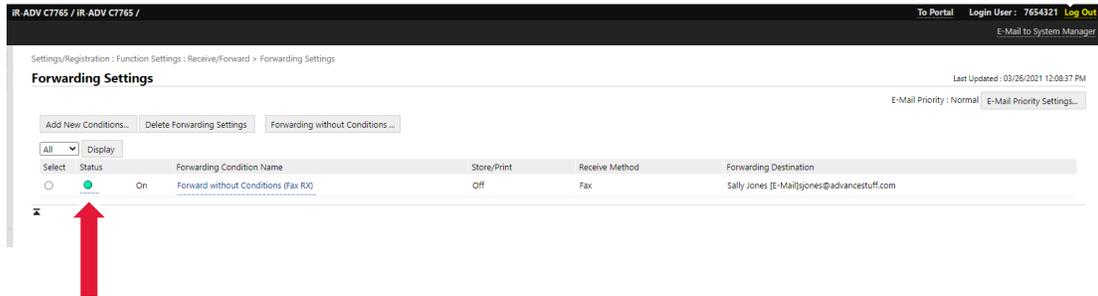
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11. View your newly created entry on the screen to confirm the 'Status' showing green and set to 'ON' and then click "Logout"



12. You're all set!

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